



INTERNAL JOB ANNOUNCEMENT

Hamilton-Madison House seeks a full-time Certified Recovery Peer Advocate (CRPA) Trainee who will provide peer support services as part of a multi-disciplinary team to clients with substance use disorder problems and/or mental illness. Service provision will focus on working with clients to enhance their recovery. Service is provided to individuals or groups.

The Certified Recovery Peer Advocate Trainee's role is to support others in recovery from a substance use disorder. The CRPA Trainee will serve as a role model, mentor, advocate and motivator to recovering individuals in order to help prevent relapse and promote long-term recovery. The CRPA Trainee must demonstrate an ability to share personal recovery experiences and to develop authentic peer-to-peer relationships.

Minimum Qualifications:

- High School Diploma or GED
- Certified Recovery Peer Advocate Provisional (CRPA-P) or Certified Addiction Recovery Coach (CARC) or Peer Specialist and lived with addiction
- Certified Recovery Peer Advocate (CRPA) or CRPA trainee or CASAC-T preferred; may self-identify as a person in recovery
- Bilingual English/Spanish or Asian Language preferred
- Ability to work well and interact with various types of individuals
- A sound understanding of substance use disorder and/or mental health problems and treatments
- EHR documentation skills
- Past or present consumer substance use disorder services and/or mental health illness with a history of managing one's own illness experience
- Awareness of the importance of recovery in living with an addiction and/or mental illness problem
- Past experience working directly with individuals in a service oriented field is beneficial
- Active membership in a consumer advocacy or self-help group

Responsibilities:

- Provide individualized, ongoing guidance, coaching and support
- Engaging with an individual to consider entering treatment
- Engaging a client to attend treatment or other healthcare services

- Engaging an individual in continuing care services post-discharge
- Assist in developing formal and informal community supports
- Assist clients served in increasing social support networks of family members and/or significant others
- Work in cooperation with other providers, family members or significant others involved in the client's recovery plan
- Offer encouragement in times of crisis
- Offer modeling coping skills
- Assist clients with applying for social benefits
- Observe all rules of confidentiality relating to clinical information and treatment both internally and externally
- Responsible for understanding client's rights & obligation, policy and procedures
- Maintain professional standards and observe the guidelines established within the Code of Ethics and Conduct
- Attain established standards of productivity and administrative tasks/assignments

Compensation: Commensurate with qualifications and experience

Hours: Monday to Friday, 37.5 hours per week

To Apply: Submit your cover letter and resume to:
Human Resources
Fax: 212-349-2793
Email: hrdept@hmhonline.org

Posting Date: June 18, 2021 Application Deadline: July 1, 2021

Hamilton-Madison House is an Equal Opportunity Employer