



JOB DESCRIPTION

JOB NUMBER: XXX	JOB TITLE: CCBHC RECOVERY SPECIALIST	JOB GRADE: XXX	FLSA STATUS:
<input type="checkbox"/> CLINICS <input type="checkbox"/> DD SERVICES DEPARTMENT: <input checked="" type="checkbox"/> MH SERVICES <input type="checkbox"/> ADMINISTRATION <input type="checkbox"/> SUPPORT SERVICES		PROGRAM(S): CCBHC CORAM	
POSITION REPORTS TO JOB TITLE: CCBHC PROJECT DIRECTOR		LOCATION (S): CORAM	
EFFECTIVE:	REVISED:	PAGE: 1 OF 2	

POSITION SUMMARY:

The Recovery Specialist will have lived experience as related to substance use or mental health disorder recovery. The Recovery Specialist will provide mentorship, increase recovery capital, connect individuals and families to recovery support opportunities and conduct baseline and follow up data collection. The Recovery Specialist will liaise with detox programs, inpatient facilities, and self-help groups as needed. The Recovery Specialist will be a member of the 24/7 crisis response team.

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ESSENTIAL ACCOUNTABILITIES:

- The Recovery Specialist will have lived experience related to substance use or mental health disorder recovery. Certification as a Peer Advocate or Peer Specialist from a New York State Office (OASAS or OMH) is required. Provisional certification will be considered
- Obtain and maintain certifications and required licenses - drivers. Driving may be required.
- Work with individuals/families to increase recovery capital through supporting natural recovery, encouraging solution-focused therapy, providing strengths-based case management, recovery management, promoting resilience and protective factors, and the ideals of wellness and health. Promote the use of resources for sustainable, maintenance of recovery.
- Provide support/accompany if indicated, individuals to use peer lead support meetings and other supportive community meetings. Utilization of agency vehicle may be needed.
- Familiarity with computers to enable completion of timely documentation in electronic health record. --
- Coordinate care with other services/agencies both internal and external.
- Attend case conference meetings as scheduled, individual supervision and agency mandated trainings.
- Practice mandated reporting/ incident reports based on agency and state guidelines.
- Maintain 42CFR, 45CFR, HIPPA and HIV confidentiality on all current patients and former patients of the agency.
- Have basic knowledge of childhood/ adult psychiatric disorders, trauma informed care, substance use and associated evidence based practices.
- Cultural competency and sensitivity training required.
- Knowledge of trauma informed care needed, training will be provided to enhance understanding as well as other trainings such as boundaries to assist with role performance.

▪ JOB DESCRIPTION

JOB NUMBER: XXXXX	JOB TITLE: CCBHC RECOVERY SPECIALIST	JOB GRADE: XXX	PAGE: 2 of 2
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- Will be trained in suicide prevention, intervention and post-vention.
- Acts as a role model for participants; furthers participants in researching and obtaining community resources appropriate and applicable to their needs and goals; follows-up on any aftercare/recommendations for treatment.
- Staff member will report to Project Director and participate in regularly held supervision as well as case conference meetings.
- Will collaborate with program directors and practitioners.

QUALIFICATIONS:

Recovery Specialist will have lived experience related to substance use and mental health disorder recovery. Certification as a Peer Advocate or Peer Specialist from a New York State Office (OASAS or OMH) is required. Experience with Microsoft and excel a plus. This position will require travel between WellLife Network locations as well as to other community locations in Long Island.

AMERICANS WITH DISABILITY SPECIFICATIONS

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear; The employee must occasionally lift and/or move in excess of 25 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

Work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is not exposed to weather conditions.

To Apply go to our career website: <https://www.welllifefnetwork.org/careers>

In the search bar enter the job title.

For questions, contact
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