

Employment - NYS OMH - Mental Health Program Manager 1 - Central Office (Applications Due 01/28/2022)

Canuteson, Matthew (OMH) <Matthew.Canuteson@OMH.NY.GOV>

Thu 1/13/2022 9:23 PM

To: CC-DISCUSSION@LISTSERV.OMH.NY.GOV <CC-DISCUSSION@LISTSERV.OMH.NY.GOV>



Mental Health Program Manager 1 Posting

From \$112155 to \$141538 Annually

Applications Due: 01/28/2022

Contact: OMHHRM@OMH.NY.GOV

The New York State Office of Mental Health's Office of Diversity and Inclusion is excited to share this amazing opportunity. The Mission of the New York State Office of Mental Health is to promote the mental health of all New Yorkers, with a focus on providing hope and supporting recovery for adults with serious mental illness and children with serious emotional disturbances. **Applicants with lived mental health experience are encouraged to apply. The Office of Mental Health embraces diversity and promotes a workplace in which individual differences are recognized, appreciated, and respected. The New York State Office of Mental Health is an equal opportunity/affirmative action employer.**

Minimum Qualifications

A bachelor's degree in a human services field, hospital, healthcare, public, or business administration, or related field; and seven years of clinical, administrative, and/or supervisory experience in a mental health, public health, healthcare, and/or managed care setting, two years of which must have included managerial experience in at least one of the following areas:

- Policy development for a statewide mental health, public health, health care, and/or managed care program.
- Quality control, quality assurance, or quality improvement in a mental health, public health, health care, and/or managed care program.
- Program planning, design, implementation, or evaluation in a mental health, public health, health care, and/or managed care program.
- As a county director of mental health.

A master's degree in a human services field; hospital, healthcare, public or business administration; or a related field may be substituted for two years of the general and one year of the specialized experience.

Commencing on October 12, 2021, all OMH Central Office employees who are not subject to a mandatory vaccination requirement shall be tested for COVID-19 weekly unless they are fully vaccinated. Fully vaccinated means that two (2) or more weeks have elapsed since receiving either the second dose in a two-dose COVID-19 vaccination series (e.g., Pfizer-BioNTech or Moderna) or the first and only dose of a single-dose vaccine (e.g., Johnson & Johnson [J&J]/Janssen).

Duties Description

- Manages and oversees the operations of the Care Coordination and Rehabilitation Units within the Bureau.
- Provides leadership, administrative direction and program expertise to Unit directors and staff.
- Collaborates with the OMH Managed Care Division and Field Offices. Manages the transition of these programs into the new Managed Care, Health and Recovery Plan (HARP) environments.
- Coordinates Policy and program development related to the effects of the public health emergency on community mental health providers.
- Provides interpretation of policy, guidance, and technical assistance to providers and to OMH's Division of Quality Management, Office of Counsel and to the Division of the Budget.
- Recommends to, and implements policies for, the Commissioner of the Office of Mental Health.
- Represents OMH in community forums and local governmental units.
- Provides policy and program direction to OMH Central and Field Office staff, and local government staff to build consensus and develop and implement programs consistent with the Agency's mission and goals.
- Represents OMH in meeting with, and responding to, the Legislature, other State agencies, counties, consumers and their families, and other citizen groups on issues to promote agency programs and resolve problems.
- Presents at statewide conferences and participates in national forums as a representative of OMH.
- Acts as liaison with trade associations and sits on various councils.
- Prepares papers, articles and briefings as required by Agency executive staff.
- Works with key Central Office staff to develop resource allocation methodologies for personal service and non-personal service, and manages the system's use of these resources throughout the fiscal year.
- As assigned, monitors the contracted deliverables between OMH and other organizations.
- Manages supported employment contracts.
- Provides program input to State Comptroller's Office program audits.
- Works with the Office of Population Health and Evaluation to develop management reports used for program oversight, posting performance reports on public website.
- Works with OMH Field Offices and community-based organizations to use data for program improvement.
- Provides program design coordination and development between the Division of Adult Services and Managed Care and OMH's Finance Division, Office of Quality Management, and Counsel's Office.
- Works closely with the State Department of Health to develop and gain approval for waivers and State Medicaid Plan modifications from the Federal Centers for Medicare and Medicaid Services.
- Works closely with the New York City Department of Health and Mental Hygiene on program development and oversight.

Additional Comments

Specific scheduled hours and telecommuting availability for this position will be discussed during the interview process. Please note, employees are required to apply and obtain approval through management to telecommute according to operational needs and Agency Telecommuting Program Guidelines.

The Mission of the New York State Office of Mental Health is to promote the mental health of all New Yorkers, with a focus on providing hope and supporting recovery for adults with serious

mental illness and children with serious emotional disturbances. Applicants with lived mental health experience are encouraged to apply. The Office of Mental Health embraces diversity and promotes a workplace in which individual differences are recognized, appreciated, and respected. The New York State Office of Mental Health is an equal opportunity/affirmative action employer.

Application Procedure

Interested candidates should submit a resume and cover letter via email to OMHHRM@OMH.NY.GOV, attention Kimberly Chapman. Please reference Vacancy ID #97007.

Notes: Candidates are advised that, should they accept a job with OMH, they will be required to be fingerprinted and pay a fingerprint fee. New York State residency is required at the time of appointment. NYS Office of Mental Health is an Equal Opportunity/Affirmative Action Employer.

For complete vacancy details, please see the following link:
<https://statejobs.ny.gov/public/vacancyDetailsPrint.cfm?id=97007>.

Matthew Canuteson

Pronouns: He, Him, His

Diversity and Inclusion Officer

Office of Diversity and Inclusion

New York State Office of Mental Health

44 Holland Ave 2nd Floor

Albany, NY 12229

518-473-4548

matthew.canuteson@omh.ny.gov

www.omh.ny.gov

Feeling stressed by the COVID-19 pandemic? You are not alone. Call the NY Project Hope Emotional Support Helpline 7 days a week, 8am-10pm at 1-844-863-9314 or visit <https://nyprojecthope.org>

IMPORTANT NOTICE:

This e-mail is meant only for the use of the intended recipient. It may contain confidential information which is legally privileged or otherwise protected by law. If you received this e-mail in error or from someone who was not authorized to send it to you, you are strictly prohibited from reviewing, using, disseminating, distributing or copying the e-mail. PLEASE NOTIFY US IMMEDIATELY OF THE ERROR BY RETURN E-MAIL AND DELETE THIS MESSAGE FROM YOUR SYSTEM. Thank you for your cooperation.

You may leave the list at any time by sending an e-mail to CC-DISCUSSION-signoff-request@listserv.omh.ny.gov. Send the message without a subject or text in the body. You will receive a confirmation email notifying you that you have been removed from the list.