

FAMILY SERVICE LEAGUE

JOB DESCRIPTION



Title: Peer Specialist

Program: Certified Community Behavioral Health Clinic (CCBHC)

Reports To: Program Director

Location: Riverhead

Hours per Week: up to 35

Date: 5/3/2022

HR USE ONLY:

FLSA Status: Non-Exempt

EEO Code: Service Workers

SUMMARY:

The Certified Peer Specialist is part of the multidisciplinary team at the 24 hour per day, 7 day per week outpatient behavioral health program. The Peer Specialist will assist with the outreach support and coordination of care for clients which may also required field-based work.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provide outreach to clients in order to facilitate their engagement in services and offer additional supports so they can engage in treatment and live successfully in the community.
- Provide coaching and recovery support, including on issues of self-advocacy, linkage to aftercare, wellness self-management, medication adherence, smoking cessation, entitlements, and daily living activities.
- Accompany clients to medical and other appointments to facilitate their engagement and follow through as needed.
- Provide concrete service delivery to clients, such as benefits and enrollments, as per individual needs.
- Maintain documents, records, statistics, and other related reports in an organized, timely and accurate manner, as per policy and procedure.
- Coordinate care planning with other providers of services and resources to ensure goal directed, collaborative care, including care transitions.
- Act as a resource to all team members on psychosocial and substance abuse issues and resources.
- Provide telephonic, as well as face to face outreach, engagement and service planning during clients stay at the center, and immediately following discharge.
- Act as a linkage to community services, including medical, behavioral, residential, entitlement and any other needed services per interdisciplinary care plan.
- Monitor overall service delivery to clients to ensure coordination and continuity; advocate with service providers/resources as needed.
- Provide crisis intervention and follow-up.
- Complete trainings and maintain proficiency with de-escalation and crisis intervention techniques.
- Abide by FSL's Code of Ethics.
- Establish and maintain positive working relationships with others both internally and externally.

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- Foster teamwork, work cooperatively and effectively with others to set goals, resolve problems and make decisions.
 - Assess situations to determine importance, urgency and risks, and make clear decisions which are timely and in the best interests of the organization.
 - Set priorities, develop a work schedule, and monitor progress towards goals, and track details, data, information and activities.
 - All other duties as assigned.

QUALIFICATIONS:

Education and Experience

- High School Diploma or equivalent required.
- Relevant life experience required: personal experience living with a disability and/or social/emotional challenge, and willingness to draw upon this experience to serve as a role model.
- Familiarity with NYS Entitlements, Housing, Health, and/or Mental Health/Substance Abuse Service Delivery System required. Knowledge of Medicaid, Social Security and other entitlements preferred.
- Proficient computer skills, including Microsoft Office and Electronic Health Records required.
- Excellent interpersonal skills required.
- Strong verbal and written communication skills required.
- Ability to problem solve, make clear decisions and work as part of a team.

Certifications or Licenses

Peer Specialist Certification, or eligible with a plan to obtain certification within one year of employment.

Driving

Valid and clean New York State Driver's License required.

Ability and willingness to travel in own vehicle to different locations. Work remotely with other clinic staff.

Physical Requirements

Ability to bend, stretch and stand for long periods.

To apply – send cover letter and resume to:

Patricia Ferrandino LCSW-R

Director of Clinic Operations

631-998-0019

pferrandino@fsl-li.org

Family Service League

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