



JOB DESCRIPTION

Position: Peer Specialist-CCBHC

Reports To: Clinic Management

Revised: July 2021

This position is non-exempt and is eligible for overtime pay for hours worked in excess of 40 during a single calendar week (Monday - Sunday).

Summary/Objective

Reporting to Clinic Management, the Peer Specialist works within the Article 31 Outpatient Clinic under the Certified Community Behavioral Health Clinic Grant (CCHBC). The Peer Specialist will provide face-to-face services to assist connecting individuals to community based recovery supports consistent with their treatment plan. The Peer Specialist is responsible for mentoring individuals diagnosed with mental health, substance abuse, and co-occurring disorders to develop personal and meaningful independent living goals that will help them in their process of recovery. This position requires outstanding organization and communication skills. The Peer Specialist will have lived experience utilizing mental health and/or substance abuse services. This is currently a 2 year position, with potential to be continued based on success of the demonstration.

Essential Job Functions

Duties and Responsibilities

- Facilitate individual, family and group counseling sessions.
- Provide peer support to individuals and families in crisis struggling with problems such as substance abuse and mental illness and work with those individuals to identify and overcome triggers (personal, social, environmental or behavioral).
- Companionship and modeling of recovery lifestyle, including participation in informal recovery activities outside of a traditional clinic setting, such as in the community in various settings.
- Raising the awareness of existing services, pathways to recovery and helping a person to remove barriers that exist for access to them
- Interim visits with individuals after discharge from Hospital Emergency Rooms, Detox Units or Inpatient Psychiatric Units to facilitate community tenure and increased

readiness while waiting for the first post-discharge visit with a community-based mental health provider, treatment provider or appropriate system of care

- Assist selecting and utilizing self-directed recovery tools such as Relapse Prevention Planning
- Assist selecting and utilizing the things that bring a sense of passion, purpose and meaning into his/her life and coaching the person as they identify barriers to engaging in these activities
- Assist individuals to help connect to natural supports that enhance the quality and security of life
- Connections to self-help groups in the community
- Recovery education and counseling for individuals and their family members
- One to one peer support. Person centered goal planning that incorporates life areas such as community connectedness, physical wellness, spirituality, employment, self-help
- Assisting with skills development that guides people towards a more independent life
- Developing crisis diversion plans or relapse prevention plans
- Complete all necessary documentation to ensure compliance with funding requirements and agency quality assurance standards.
- Attend weekly supervision and staff meetings.
- Remain current with all Agency required compliance documents and trainings.
- Understand and enforce the policies, procedures, rules and regulations at all times in a consistent manner and in keeping with their intent regarding the delivery of services to the residents in care.
- Abide by HIPPA laws and regulations pertaining to client confidentiality.
- Prevent, recognize and report abuse toward the people we support.

Education, Work Experience, and Competencies

- OMH/OASAS Certification required
- High School Diploma or GED required
- Valid NYS Driver's License and meets the criteria to be an agency driver
- Two years' experience working with behavioral health population
- Demonstrates organizational and communication skills which would enable effective interaction with fellow team members, individuals/clients/families and the community
- Critical thinking and sound judgment skills are necessary
- No convictions for crimes that preclude a person from working with members of a vulnerable population

FREE's Core Values

All team members are expected to represent the core values of the organization, outlined below, at all times.

Integrity...we expect the conduct of all team members in the FREE network to be rooted in transparency and honesty and to be consistent with our stated values.

Diversity...we believe in the dignity and worth of all people. We strive to foster an appreciation of, and respect for, the differences among all of us that enrich the world.

Responsiveness...we commit to striving to meet to the needs of the people we support, valued team members and the unmet needs of the community.

Quality...we support people to plan, choose, and contribute to their personal outcomes and to live a rewarding life based on their individual choices and preferences.

Stewardship...we recognize our responsibility in managing the resources of the FREE network responsibly, effectively, and efficiently.

Innovation...together, we find creative solutions to take advantage of opportunities and meet challenges while celebrating our collective accomplishments.

Interdependence... we pledge to promote a collaborative environment driven and enabled by a dedicated team of professionals. WE is more powerful than YOU or I.

I have read, understood and agreed with the job description, and have been given the opportunity to ask questions regarding its content.

Print Name

Signature

Date

Signature of Reviewer: _____

Title: _____

To apply, send email to: Monique Agudio, MS Addiction Counseling
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